Attachment 1  
How to Bid Including Evaluation Criteria

Contract Reference: HPO24A01

Provision of AI-Powered Holographic Project Office

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# 1. HOW TO MAKE YOUR BID

Your bid must be submitted by the organization responsible for delivering the project.

Bid Submission Instructions:

* Submit bids via the e-Procurement Portal.
* Ensure all questions are answered in full.
* Upload only requested attachments.
* Monitor the portal for updates and clarifications.
* Submit before the stated deadline.

Failure to comply may result in bid rejection.

# 2. HOW THE EVALUATION ENVELOPES ARE STRUCTURED

The evaluation process consists of three envelopes:

Qualification Envelope (Pass/Fail)

* Compliance with procurement rules.
* Confirmation of no conflicts of interest.
* Acceptance of contract terms.

Technical Envelope (85%)

* Service Delivery (35%)
* Quality of Service (20%)
* Resource Capability (10%)
* Return on Investment (10%)
* Social Value (10%)

Commercial Envelope (15%)

* Price evaluation based on best value for money.

# 3. AWARD CRITERIA

The contract will be awarded based on the Most Economically Advantageous Tender (MEAT) approach, evaluating both technical excellence and commercial competitiveness.

# 4. MARKING SCHEME

Each question will be scored as follows:

| Score | Description |
| --- | --- |
| 100 | Fully meets or exceeds all requirements. |
| 66 | Meets requirements but with minor gaps. |
| 33 | Partially meets requirements with risks. |
| 0 | Does not meet requirements. |

A minimum threshold of 66 is required for each technical section to progress to commercial evaluation.

# 5. QUALIFICATION ENVELOPE EVALUATION

Bidders must pass all mandatory qualification questions:

1. Acceptance of competition rules.
2. Confirmation of compliance with Statement of Requirements.
3. No unresolved conflicts of interest.
4. Submission of health & safety documentation.

Failure to meet any of these will result in immediate disqualification.

# 6. TECHNICAL ENVELOPE EVALUATION (85%)

## 6.1 Service Delivery (35%)

* Explanation of capabilities to develop and deliver a fully AI-integrated holographic project office.
* Use of real-time data feeds and AI-driven decision-making.
* Details of the technology stack (hardware, software, cloud infrastructure).
* Strategy for ensuring system uptime and performance stability.

## 6.2 Quality of Service (20%)

* Examples of past experience with similar AI and visualization-based control systems.
* Proposed support and maintenance framework.
* Handling of subcontractors and risk mitigation.

## 6.3 Resource Capability (10%)

* Key personnel roles and qualifications.
* Measures for ensuring resource availability and upskilling.
* Approach to retaining high-quality talent.

## 6.4 Return on Investment (10%)

* Case studies of previous implementations demonstrating measurable efficiency improvements.
* Projected cost savings and risk reduction using AI decision-making.

## 6.5 Social Value (10%)

* Explanation of how the project will deliver social impact to Nova Britannia.
* Support for local workforce development, including apprenticeships or training initiatives.
* Promotion of economic revitalization, such as partnerships with local tech firms.
* Engagement with STEM education programs to enhance AI and holographic technology skills.
* Commitments to diversity, equity, and inclusion within project delivery.

# 7. COMMERCIAL ENVELOPE EVALUATION (15%)

Bidders must submit a pricing schedule covering:

* Software and hardware costs.
* Development and implementation fees.
* Ongoing maintenance and support.

The lowest price will receive the highest score, with other bids scored proportionally.

# 8. FINAL DECISION TO AWARD

* Bids meeting the minimum technical threshold will be ranked based on their combined technical and commercial scores.
* The highest-ranked bidder will be selected.
* In case of ties, the Service Delivery score will be the deciding factor.

# 9. FURTHER INFORMATION

* All communication must be through the e-Procurement Portal.
* Questions should be submitted before the clarification deadline.
* The contract will be formalized via an official award letter.

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